**DIRECTORY INFORMATION WITHHOLD RELEASE REQUEST**

To: All parents with students in the Davis School District School Year: 2014-2015

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, may be released at the discretion of school officials, without consent, for appropriate reasons such as school publications, newspaper articles, and to outside education related organizations. The items listed below are designated as “directory information” by the Davis School District and may be released for appropriate reasons at the discretion of your child’s school. [UCA §§53A-13-301, et seq.] Under the provisions of the Family Educational Rights and Privacy Act of 1974, as amended, you have the right to withhold the release of any or all of the information listed below:

* Student’s name
* Student’s address
* Student’s telephone number
* Photograph

Please consider very carefully your decision to withhold any item of “directory information.” Should you decide to inform Centerville Elementary not to release any or all of the items listed above, any future requests for such information from individuals or entities not affiliated with Davis School District will be refused. Please indicate here your request to withhold any or all of the above items:

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**A new form for non-release must be completed each school year.**

Parent’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Please Print Please Print

Parent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**THIS FORM MUST BE RETURNED BY TUESDAY, SEPTEMBER 2, 2014**

**NOTE:**

Please fill out and return this form **ONLY** if you **DO NOT** wish to have your child’s information in the school telephone directory with will be for sale in the office.